

**Governing Board of Trustees Regular Meeting
Wednesday, June 22, 2016**

Members present:

Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

Member absent:

Kristin Gibson

Meeting called to order at 4:45 PM

1. CALL TO ORDER OPEN SESSION

1.1 CALL TO ORDER OPEN SESSION

Board President Rafner called the meeting to order at 4:45pm.

1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input.

1.3 ADJOURNMENT INTO CLOSED SESSION

Board President Rafner adjourned the meeting to Closed Session at 4:45pm.

2. CLOSED SESSION

2.1 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Holly McClurg, Ph.D., Superintendent, in accordance with the contractual obligation for evaluation

2.2 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Jason Romero, Assistant Superintendent of Human Resources, in accordance with the contractual obligation for evaluation

2.3 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Shelley Petersen, Assistant Superintendent of Instructional Services, in accordance with the contractual obligation for evaluation

2.4 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Cathy Birks, Assistant Superintendent of Business Services, in accordance with the contractual obligation for evaluation

2.5 CONSIDER PERSONNEL ISSUES, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline, release, dismissal of a public employee.

3. RECONVENE OPEN SESSION

3.1 CALL TO ORDER OPEN SESSION

Board President Rafner reconvened Open Session at 5:46pm.

3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Rafner reported the following action taken in Closed Session:

Board discussed evaluations regarding Assistant Superintendents, Shelley Petersen, Cathy Birks, and Jason Romero. Board voted to approve bonus compensation based on performance, pursuant to their contracts.

Board discussed evaluation regarding Superintendent Holly McClurg. Board voted to approve bonus compensation based on performance, pursuant to the contract.

3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Darren Gretler, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

4. CORRESPONDENCE/COMMUNICATIONS

4.1 CORRESPONDENCE

Superintendent's office received the following correspondence from the community:

(2) Inquiries from parents of upcoming kindergarteners regarding the DMUSD kindergarten program.

Several inquiries regarding the virus outbreak at Sage Canyon School.

4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public input.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 REPORT: BOARD MEMBERS

Member Gretler:

- Attended the Open House at Sage Canyon School.
- Represented the Board at the June DMSEF meeting. Reported that the DMSEF reached the 1.27 million to fund 14 teachers to our students, nominated 4 new members, and planned upcoming retreat.
- Participated in the 6th grade promotion ceremony at Sage Canyon School.
- Commended the district on actions taken during the Sage Canyon School virus outbreak.
- Congratulated the district, teachers, students, and staff on successful school year.

Member Halpern:

- Attended the Del Mar Heights School dance-fest.
- Participated at the Sycamore Ridge School 6th grade promotion ceremony.

Member Wooden:

- Participated in Carmel Del Mar School 6th grade promotion ceremony.
- Attended memorial service for former Board Member Doug Perkins.

Member Rafner:

- Attended the North City West School Facilities Financing Authority Board of Directors' Meeting.
- Participated in the Ocean Air School 6th grade promotion ceremony.
- Wished everyone a good summer and congratulated all for a successful 2015-2016 school year.

5.2 REPORT: SUPERINTENDENT

Superintendent McClurg reported on current district activities, including:

- Attended the After School Programs Open House where they showcased STEAM+ projects.
- Attended the last week of school events at sties.
- Completed the Superintendent's State of the District visits to staff at all schools, Maintenance, Operations and Facilities Department, District Office, Technology Department, Early Childhood Development Center and After School Programs.
- Thanked Karen Billings, Union Tribune San Diego reporter, for joining the district office staff at the presentation of the Del Mar Schools Education Foundation \$1,270,000 contribution to fund the DMUSD STEAM+ program. Thanked the Del Mar Schools Education Foundation for their support.
- On behalf of DMUSD, Shelley Petersen and Cara Schukoske accepted a \$3,375 donation from the Rancho San Dieguito Assistance League. These funds will support scholarships to the 6th grade Outdoor Education Camp Program. Thanked the Rancho San Dieguito Assistant League for their continued support.
- On behalf of the DMUSD staff, thanked the high-functioning Governing Board of Trustees for their leadership, direction, and support.

5.3 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public input.

5.4 BOARD APPROVAL OF MINUTES: May 25, 2016 Regular

Approve Minutes:

May 25, 2016 Regular

Motion by Darren Gretler, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6. CONSENT

6.1 BOARD APPROVAL, BOARD OF TRUSTEES 2016-2017 SCHOOL SITE VISITATION SCHEDULE

Resolution: Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.2 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT LOCAL EDUCATION AGENCY PLAN (LEAP)

Resolution: Approve the Del Mar Union School District Local Education Agency Plan (LEAP).

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.3 BOARD APPROVAL AND ACCEPTANCE, DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.4 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.5 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.6 BOARD APPROVAL TO "PIGGYBACK" FROM LOS ANGELES COUNTY BOARD OF EDUCATION BID NO. 15/16-1560

Resolution: Approve the use of Los Angeles County Board of Education Bid No. 15/16-1560 for the purchase of Dell Chromebooks and Operating Systems Software.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.7 BOARD APPROVAL, FORM J-13A: REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS

Resolution: Approve Form J-13A requesting for allowance of attendance because of emergency conditions.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.8 BOARD APPROVAL, RESOLUTION 2016-10 AUTHORIZING THE USE OF THE EDUCATION PROTECTION ACT (EPA) FUNDS FOR FISCAL YEAR 2016-2017

Resolution: Approve Resolution Number 2016-10 regarding the Education Protection Act for Fical Year 2016-2017.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.9 BOARD APPROVAL, RESOLUTION NO. 2016-09 AUTHORIZING TEMPORARY INTERFUND TRANSFERS OF SPECIAL OR RESTRICTED FUND MONEYS

Resolution: Approve Resolution No. 2016-09 authorizing temporary interfund transfers of special or restricted fund moneys.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.10 BOARD INFORMATION, CAL200 SETTLEMENT AGREEMENT REPORT**6.11 BOARD APPROVAL, EDUCATOR EFFECTIVENESS EXPENDITURE PLAN**

Resolution: Approve the Educator Effectiveness Expenditure Plan for expenditures between July 1, 2015 and June 30, 2016.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.12 BOARD APPROVAL, 2016-2017 CONSOLIDATED APPLICATION FOR FUNDING CATEGORICAL PROGRAMS

Resolution: Approve 2016-2017 Consolidated Application for Funding Categorical Aid Programs.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.13 BOARD APPROVAL, TRAVEL TO COURAGEOUS PRINCIPALS SUMMER INSTITUTE 2016

Resolution: Approve Travel to Courageous Principals Summer Institute 2016.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.14 BOARD APPROVAL, AUTHORIZATION TO SIGN LICENSING APPLICATION FOR EARLY CHILDHOOD DEVELOPMENT CENTER (ECDC)

Resolution: Approve Laurie Ildau as the identified person authorized to sign licensing applications for Early Childhood Development Center Programs.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.15 BOARD APPROVAL, CHANGE OF CLASSIFICATION FOR THE POSITION OF MANAGER, AFTER SCHOOL PROGRAM

Resolution: Approve change of classification for the position of Manager, After School Program.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.16 BOARD APPROVAL OF RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

6.17 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.16.

Approve Board of Trustees 2016-2017 School Site Visitation Schedule.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

7. CURRICULUM AND INSTRUCTION

7.1 BOARD REPORT, AFTER SCHOOL PROGRAMS

Justin Slagle, Manager of After School Programs, presented the After School Programs report, including:

- First Steps - November to Now
- Look at us NOW!
- Speaking of Summer
- Current Score
- Next Steps - Now to Wow!

8. ADMINISTRATION AND POLICY

8.1 BOARD APPROVAL, 2017-2018 AND 2018-2019 SCHOOL YEAR CALENDARS

Approve the 2017-2018 and 2018-2019 school year calendars.

Motion by Scott Wooden, second by Darren Gretler.

Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

8.2 BOARD APPROVAL, LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

Approve Local Control and Accountability Plan (LCAP).

Motion by Darren Gretler, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

8.3 BOARD PRESENTATION AND APPROVAL, DEL MAR UNION SCHOOL DISTRICT EDUCATIONAL TECHNOLOGY PLAN 2016-2019

Chris Delehanty, Director of Technology, presented the DMUSD Educational Technology Plan 2016-2019 for acceptance, including:

- Educational Technology Plan Goals, 2016-2019
- 6th Grade Student Exit Goal
- Vision for Technology
- Four Key Components - Instructional Program, Professional Learning, Infrastructure and Devices
- Funding

Accept the Del Mar Union School District Educational Technology Plan 2016-2019.

Motion by Erica Halpern, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

10.1 BOARD REPORT, CHILD NUTRITION PROGRAM UPDATE

Cathy Birks, Assistant Superintendent of Business Services, presented the Child Nutrition Program update, including:

- Request for Proposal
- Meals Served Districtwide Monthly Comparison
- Student Population
- CNS Meal Reimbursements
- Health Inspections
- Administrative Review
- Changes in Processes and Procedures for 2016-2017 School Year

10.2 BOARD REVIEW AND ADOPTION OF THE 2016-2017 PROPOSED BUDGET FOR ALL DISTRICT FUNDS

Cathy Birks, Assistant Superintendent of Business Services, presented the 2016-2017 proposed Budget for all District Funds for approval, including:

- Vision and Mission Statement
- Budget Development
- First Read vs. Proposed Budget Adoption
 - Revenue, Expenditure and Ending Fund Balance
- Local Reserves Requirement
- General Fund Summary
 - 2016-2017 Revenue and Expenditure
- Historical Data
 - Property Taxes
 - Change in Ending Fund Balance
- Multi-Year Projection
- Other Funds
- Looking Ahead

Mike Galis, Director of Maintenance, Operations and Facilities, presented facility cost projections at each school.

Chris Delehanty, Director of Technology, presented the following:

- Technology Cost Projections
- Classroom Technology and Network Infrastructure Needs
- Chromebook Refresh
- Primary Device Implementation
- Audio Visual & iPad Projection Replacement
- Infrastructure Updates
- Key Points

Staff responded to clarifying questions from the Board.
Governing Board and staff discussed next steps for the District.

Adopt the 2016-2017 Budget for all funds.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

11. PERSONNEL

12. CLOSING ITEMS

12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS**12.2 PRELIMINARY ITEMS FOR THE JULY REGULAR BOARD MEETING**

Board Approval, Minutes of Regular Board Meeting, June 22, 2016.

12.3 ADJOURNMENT OF MEETING

Governing Board President Rafner adjourned the meeting at 8:08pm.

Motion to Adjourn meeting at 8:08pm.

Motion by Darren Gretler, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Erica Halpern, Scott Wooden

Minutes of June 22, 2016 Adopted:

Signature of Board President:



Doug Rafner

7-27-2016

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

7/28/2016

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent